

## Labor & Material Warranty Application Instructions (For Non-Metal Roofs)

**Applies to:**

**5 & 10 Year Material & Labor Warranties Roofing**

*(Longer warranties are available, contact Karnak for details)*

- Step 1** Discuss roof application with Karnak Sales Representative (Call 800.526.4236)
- Step 2** Complete ***Intent to Warrant Form (for non-metal roofs)*** and email to: [warranty@karnakcorp.com](mailto:warranty@karnakcorp.com) or [smartinez@karnakcorp.com](mailto:smartinez@karnakcorp.com) along with picture of roof (any penetrations, seams, flashings or unusual details)  
**Please note:** Pre-inspection of roof may be required before starting work to ensure acceptable substrate.
- Step 3** After obtaining approval from Karnak and discussing any specific applications with Karnak Technical Services pertaining to project, contractor may begin work.
- Step 4** Upon completion of work; contractor must fill out ***Warranty Checklist Form*** and email to: [smartinez@karnakcorp.com](mailto:smartinez@karnakcorp.com) along with **ALL** receipts for **ALL** Karnak product(s) used.
- Step 5** At this point, Karnak will issue a warranty invoice for payment by contractor.
- Step 6** Once payment is received, Karnak will schedule an inspection. Please allow 5-10 days for the Inspection to take place, it is coordinated with a third-party inspection company. (Please allow approximately 5-10 days from inspection date for warranty to be issued. If any areas of concern are identified on roof during inspection, a punch list will be issued. If a punch list is issued, those areas of concern must be addressed before warranty will be approved).
- Step 7** Warranty issued

**Please note:** Failure to include copies of all receipts will delay warranty from issuance. Warranty will be mailed out within 5-7 business days upon receipt of all items.

**Karnak Warranty Contact Information:**

Phone: 1.800.526.4236

Fax: 1.732.388.9422

Email: Susana Martinez: [smartinez@karnakcorp.com](mailto:smartinez@karnakcorp.com) or [warranty@karnakcorp.com](mailto:warranty@karnakcorp.com)

Manufacturing Facilities & Warehouses



# Coating System Intent to Warrant Form (Labor & Material) \_\_\_ Years

Building / Project: \_\_\_\_\_

Building Full Address: \_\_\_\_\_

Buildings Principal Use: \_\_\_\_\_ Age: \_\_\_\_\_

Existing Roof System: \_\_\_\_\_ Roof Size (Sq. Ft.): \_\_\_\_\_ Age: \_\_\_\_\_

Roof Type (Check all that apply):

\_\_\_ BUR \_\_\_ Mod. Bit. APP \_\_\_ Smooth SBS Mod. Bit \_\_\_ Meta I

\_\_\_ Granule Covered SBS \_\_\_ EPDM \_\_\_ PVC \_\_\_ TPO \_\_\_ Concrete \_\_\_ SPF \_\_\_ Other \_\_\_\_\_

Linear Feet of Seams: \_\_\_\_\_ Is roof currently coated? \_\_\_ If yes, with what? \_\_\_\_\_

Is roof experiencing leaks at this time? \_\_\_ If yes, list how many \_\_\_\_\_ and where: \_\_\_\_\_

Is roof experiencing ponding in any areas at this time? \_\_\_\_\_

\_\_\_ Include Roof Schematic Drawing and Pictures clearly marking buildings and separate roof areas.

**NOTE:** If there are multiple buildings in a complex, document building number and location – if necessary draw illustration map of buildings to identify in case the numbering system changes. Or download picture from Google Earth and number each building. Include notes such as Building Use & Particulars, ie: warehouse, factory, produces widgets, etc. Also note surrounding buildings or land and list possible contaminants, ie sandy field, smoke stacks, etc. Note any unusual details specific to project including detailed documentation and pictures on seams, penetrations, stacks, leaks, openings, alligatoring, etc. and intended repair methodology.

Any areas of concern? \_\_\_\_\_ (If yes, submit photos and details with application)

Moisture Survey Done: \_\_\_ If no, why not? \_\_\_\_\_  
(submit copy of survey with application)

KARNAK products to be used \_\_\_\_\_

Brief specifications for product application specific to this project. Ie: Wire brush metal roof, treat seams with Karna-Flex WB and Mesh, Apply 404 and 501: \_\_\_\_\_

Contractor Company Name: \_\_\_\_\_

Contractor Contact Name: \_\_\_\_\_

Contractor Full Address: \_\_\_\_\_

Contractor Phone Numbers: \_\_\_\_\_

Contractor Email: \_\_\_\_\_

### Building Owner/Manager Information / Warranty Holder's Contact Information

Warranty Holders Company Name: \_\_\_\_\_

Warranty Holders Contact Name: \_\_\_\_\_

Warranty Holders Full Address: \_\_\_\_\_

Warranty Holders Phone Number: \_\_\_\_\_

Warranty Holders Email: \_\_\_\_\_

This notice is required for all warranted jobs and must be submitted to KARNAK Corporation. Karnak will have two (2) weeks in which to conduct an inspection, if deemed necessary. KARNAK must provide written approval of project before job is to begin. Warranty and inspection fees may apply. Please contact KARNAK Technical Services if you have any questions.

Approved by (type name please): \_\_\_\_\_

Karnak Technical Services (signature): \_\_\_\_\_ Date: \_\_\_\_\_



## Warranty Checklist Form

Building Name: \_\_\_\_\_

Building Street Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

Owner's Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Buildings Principal Use: \_\_\_\_\_ Age: \_\_\_\_\_

Existing Surface / System & Age: \_\_\_\_\_

Job Size (Sq. Ft.): \_\_\_\_\_ Start Date: \_\_\_\_\_ Completion: \_\_\_\_\_

Product(s) Used: \_\_\_\_\_

Rate of Application: \_\_\_\_\_ Number of Coats: \_\_\_\_\_

Total Gals Used: \_\_\_\_\_

Where Purchased: \_\_\_\_\_ P.O.#: \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Contractor Street Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Contractor Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Warranty Requested: \_\_\_\_\_

Warranty Charge: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please email **Warranty Checklist Form** and **ALL** receipts for **ALL** Karnak Product(s) used to Karnak Technical Services: [warranty@karnakcorp.com](mailto:warranty@karnakcorp.com) or [smartinez@karnakcorp.com](mailto:smartinez@karnakcorp.com)  
Failure to include copies of receipts will delay warranty from issuance.