



July 1, 2009

To Our Valued Customers:

In response to the extreme challenges we all face in today's economy, MBA is taking the necessary measures to ensure we maintain our exceptional level of service, and we continue to supply our customers with the material they need at the shortest lead times in the industry. To ensure we can continue to help you meet the demands of your business in the current economic conditions, we would like to reiterate our quoting policy.

MBA Quoting Policy

- Pricing protection will be offered for a maximum of 180 days from the date of the quote's issuance*
 - Quotes will be issued only for identifiable projects (requiring job name, location, and volume**)
 - A quote must be validated with a written purchase order within 30 days of the quote's issuance or the quote will be voided
 - A minimum of 40,000 pounds of quoted material must be ordered to ship within 90 days of quote issuance for the quote to remain valid for the 180 day period*
 - After the 180 day period, quotes will be terminated and may be reissued in accordance with market conditions
 - Any quotes issued with terms beyond 180 days are non-binding and are solely for budgetary purposes
 - Extended pricing protection beyond 180 days will be considered on a case-by-case basis for high-volume projects of 250,000 pounds or more, terms of which will be established in a separate written agreement
- * Substituting another manufacturer's goods for the quoted material, inflating volumes, or ordering off a quote for a different project may result in cancellation of the quote and any other active quotes.
- ** When total weight is less than 40,000 pounds, pricing protection will be honored for a maximum of 30 days from the date of the quote's issuance.

You can continue to expect the same phenomenal service that you've always received from MBA. We look forward to your continued business and a bright future together.

Sincerely,

MBA Building Supplies