



# MARKETING BULLETIN

## Tectum™ Requirements for Producing Completed Shop Drawings

Rev. August 2009

TECTUM Inc. • P.O. Box 3002 • Newark, OH 43058 • www.tectum.com • 1-888-977-9691

Tectum Sales Representative Requesting Shop Drawings \_\_\_\_\_

Project \_\_\_\_\_

Product Specified \_\_\_\_\_ I, III, E, NS Thickness \_\_\_\_\_ Approx. Sq. Ft. \_\_\_\_\_

Special Requirements (Use other side if necessary) \_\_\_\_\_

Installer \_\_\_\_\_

Material Required By (Month) \_\_\_\_\_

### Drawings Required

Architectural sheets that show details, building sections, and dimensions that pertain to the roof, roof deck, or supports. Do not send plumbing, mechanical, civil, or electrical sheets.

Structural drawings that show details, and dimensions of building area and spacing of supports (Joist shop drawings are required). For electronic drawings, please submit on CD.

As required: Specification pages for the deck. **Do not send specification books.**

Send completed shop drawings to:

No. of hard (paper) copies to Tectum Sales Representative \_\_\_\_\_

No. of hard (paper) copies to Regional Manager \_\_\_\_\_

Other \_\_\_\_\_ No. of hard (paper) copies \_\_\_\_\_

Attention \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Email Address \_\_\_\_\_

**Note: It is the responsibility of the contractor to verify piece counts, sizes, and accessories. If drawings are submitted electronically, hard copies (paper) will not be sent. Be sure to provide email address.**